

THE COMMONS
AN APPLICATION TO BE COMPLETED BY EACH TENANT

Name: First _____ Middle _____ Last: _____

Date of Birth: Month _____ Day _____ Year _____ Social Security No: _____

Driver's License No: _____ (we must make a copy of your driver's license), State: _____

Other Governmental Identification No: _____ Type of ID: _____

Email address: _____

Any other names you have used in the past, maiden name: _____

Home Telephone No: _____ Cell Telephone No: _____

Other proposed apartment occupants:

Name: _____ Date of Birth: _____ Relationship: _____

Name: _____ Date of Birth: _____ Relationship: _____

Name: _____ Date of Birth: _____ Relationship: _____

Rental or Home Ownership History:

	Current Residence	Previous Residence
Street address		
City		
State & Zip Code		
Reason for leaving		
Is/was rent or mortgage paid in full?		
Did you give notice?		
Were you asked to move?		
Month & year residency started and ended		

Employment and Income History:

	Current Employment / Source of Income	Previous Employment
Employer name		
Address		
Month & year of employment		
Occupation / job title		
Monthly gross pay		

Income from other than employment, provide amount of **monthly** income: Social Security \$ _____; Pension \$ _____; IRA Distributions \$ _____; Stocks, Bonds, & Similar Investments \$ _____; Alimony \$ _____; Partnership/Corporation/S-Corporation/Trusts - Business Income \$ _____; Real Estate Rents \$ _____; Royalties \$ _____; Other \$ _____ (explain the nature of Business Income, Real Estate Rents, Royalties and Other income on separate page and submit with this application)

Have you ever been served a late rent/mortgage notice? _____ Explain: _____

Have you ever been served an eviction or foreclosure notice? _____ Explain: _____

Have you been a party to a lawsuit in the past? Explain: _____

Do you smoke? _____

Have you ever filed for bankruptcy? _____ Explain: _____

Have you ever been convicted of a felony? _____ Explain: _____

Do you have any pets that you plan to bring to the Commons? List name, type, breed, age, approximate weight: _____

Do you use any ambulatory device? Type: _____ Explain: _____

Our application process includes requesting a credit and background check. Is there anything negative we will find that you want to explain: _____

Do you know of anybody else looking for a55+ active adult apartment? Please provide their name and telephone number. If you refer a friend and you each rent separate apartments from us then we will pay you a referral fee of \$500. _____

Tenant File – Authorized Representative for Care and Disposition of Apartment Personal Property; Family and Personal Contacts (minimum of one)

1. Name: _____ Relationship _____
Address: _____ Email: _____
City: _____ State: _____ Zip: _____
Telephone: Home: _____ Cell: _____ Work: _____

2. Name: _____ Relationship _____
Address: _____ Email: _____
City: _____ State: _____ Zip: _____
Telephone: Home: _____ Cell: _____ Work: _____

3. Name: _____ Relationship _____
Address: _____ Email: _____
City: _____ State: _____ Zip: _____
Telephone: Home: _____ Cell: _____ Work: _____

Billing Information – If Not Tenant

Name: _____ Relationship _____
Address: _____ Email: _____
City: _____ State: _____ Zip: _____
Telephone: Home: _____ Cell: _____ Work: _____

I believe that the statements I have made are true and correct. I hereby authorize a credit and criminal background check to be made, verification of information I provided and communication with any names listed on this application. I understand that any discrepancy or lack of information may result in the rejection of this application. I understand that this is an application for an apartment and does not constitute a lease agreement. I further understand that there is a non-refundable fee to cover the cost of processing my application and I am not entitled to a refund even if I do not get the apartment. Any questions regarding rejected applications must be submitted in writing and accompanied by a self-addressed stamped envelope.

Signature: _____ Date: _____